

American Association of Family & Consumer Sciences
Centennial Scholars Research Grant
2018 Guidelines

Governing Statements for All Categories of Awards

- All policies, procedures, and guidelines must be followed in order for the nomination/application to be considered for juried review for the award, fellowship, grant or scholarship.
- Applicants/nominees are allowed to submit to only one award, grant, fellowship, or scholarship per year review cycle.
- The Awards and Recognition Committee reserves the right not to choose a recipient for an award, grant, fellowship, or scholarship if jurors do not find a worthy applicant.
- A graduate fellowship and/or scholarship recipient cannot re-apply for any graduate fellowship or scholarship the succeeding year following acceptance of funds from a graduate fellowship or scholarship.
- Members of the AAFCS Board of Directors or Awards and Recognition Committee are not eligible to apply during their terms of office; AAFCS staff members are not eligible to apply during their periods of employment with the Association.

Centennial Scholars Research Grant was created in honor of the Association's 100th anniversary. The fund that supports the Centennial Scholars Research Grant was established in 2008, thanks to challenge grants given by AAFCS Past Presidents Peggy Meszaros and Sharon Nickols.

Stimulating new and needed research advances the application of family and consumer sciences concepts and the study of the profession itself. In order for members to carry out the mission of AAFCS, a scientific basis for practice is critical; thus, the AAFCS Centennial Scholars Research Grant was created to fund research, which will be shared with AAFCS members and used to promote the AAFCS mission.

There are no restrictions on the research method to be employed, but three areas will have priority for consideration:

- Research focusing on elements of the family and consumer sciences body of knowledge, incorporating the holistic, integrative nature of the field.
- Research on the history and contributions of the profession and of the American Association of Family and Consumer Sciences.
- Trends and issues affecting the family and consumer sciences profession.

Any individual or team of researchers chosen to receive the Centennial Scholars Research Grant will receive \$5,000 and a commemorative certificate. The title of the project and the recipient's name will be reported in Annual Conference print and online communications. Also, the project leader will receive up to \$1,000 of support for participation in the AAFCS Annual Conference & Exposition, where the grant award will be presented. Additionally, the recipient will make a presentation about the research at the AAFCS Annual Conference and Exposition in the year following the award, either as a poster or oral research presentation. Publication of the research in professional journal(s) is expected.

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Eligibility

Individuals and teams of researchers who are eligible to apply for the Centennial Scholars Research Grant include:

- Practicing family and consumer sciences professionals employed by educational institutions and family serving agencies;
- Family and consumer sciences entrepreneurs and employees of businesses engaged in family and consumer sciences endeavors; and
- Family and consumer sciences retirees of such organizations

Members of the AAFCS Board of Directors and Awards and Recognition Committee are not eligible to apply during their terms of office. AAFCS staff members are not eligible to apply during their periods of employment with the Association.

The grant will be presented on a biennial basis when a qualified applicant is identified if funds permit. Centennial Scholars Research Grant awards are limited to one recipient (or recipient team) in years when applications are invited. Centennial Scholars Research Grant recipients are not eligible to submit applications for three years following receipt of a grant.

Application Process

To apply for the 2018 AAFCS Centennial Scholars Research Grant, complete these four steps by **January 8, 2018**.

Step 1 – Complete the Centennial Scholars Research Grant online application form. The link to the online submission site is posted online at www.aafcs.org.

Step 2 – Submit supporting documentation (A-D) to awards@aafcs.org via PDF in addition to completing the online application form:

- A. A detailed statement of the purpose, research questions, methods, timeline, and plans for dissemination of the completed project (maximum six (6) double-spaced, one-sided pages in 12-point sans-serif font with one-inch margins). (***Arial, Tahoma, and Helvetica are some examples of sans-serif fonts.***)
- B. Proposed budget, including brief rationale for each item (maximum two (2) double-spaced, one-sided pages in 12-point sans-serif font with one-inch margins).
- C. Curriculum vitae (maximum three (3) double-spaced, one-sided pages in 12-point sans-serif font with one-inch margins—or three (3) pages per researcher, if applicant is a team).
- D. A total of three (3) letters of references. For applicants currently employed, one of the three letters of support should be from a supervisor, indicating that the applicant's time will be sufficiently and appropriately allocated for this project.

Please keep a copy of all materials submitted to AAFCS.

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Review Process

Jurors selected by the AAFCS Awards and Recognition Committee review the application packages and assign points (see section titled *Evaluation Criteria*). Applicants who apply for the 2018 AAFCS Centennial Scholars Research Grant and those who write a letter of recommendation for a current applicant cannot serve as jurors for the grant. Additionally, jurors cannot judge applications from family members, their current students, students at their own institution, applicants who have the same employer, or any applicant for whom there may be a potential conflict of interest. An individual who has been nominated and/or applied for an award, grant, fellowship, or scholarship shall not serve as a juror for any award, grant, fellowship, or scholarship during the period of time in which his or her own nomination or application is being reviewed.

The grant recipient will be announced in the spring of the year awarded.

Requirements

Although AAFCS does not require that Centennial Scholars Research Grant recipients sign a contract to receive the funds, please remember that:

- The successful proposal requests no more than \$5,000 from AAFCS.
- No indirect costs will be paid by AAFCS.
- Expenses related to the purchase of computer hardware will not be paid by AAFCS.
- Travel to carry out objectives of the research is appropriate and may be funded by the grant. Travel to participate in professional meetings is restricted to the travel stipend of up to \$1,000 to participate in the AAFCS Annual Conference.
- The project will be funded for one year (August 1, 2018 - July 31, 2019).
- A six-month progress report will be due by February 28, 2019, and a final report will be due by July 31, 2019. The reports will include budget expenditure information.
- One-half of the funds granted will be disbursed in August 2018. Another one-quarter will be disbursed at the halfway point, and the final one-quarter, upon completion of the project and submission of the final report.
- Any unused Centennial Scholars Research Grant funds must be returned to the Association.
- Approval of the AAFCS Awards and Recognition Committee must be obtained in advance to change any objectives or strategies for the Centennial Scholars Research Grant.
- Publication of the research in professional journal(s) is expected. AAFCS has the first right to publish a manuscript based on the Centennial Scholars Research Grant.
- The recipient will acknowledge the Centennial Scholars Research Grant from the American Association of Family and Consumer Sciences in research publications and presentations.
- Additionally, the recipient will make a presentation about the research at the AAFCS 2019 Annual Conference and Exposition, either as a poster or oral research presentation. The recipient is responsible for the timely submission of the proposal directly to the 2019 Annual Conference paper submission site.
- For applicants currently employed, one of the three letters of support should be from a supervisor, indicating that the applicant's time will be sufficiently and appropriately allocated for this project.

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Evaluation Criteria

Applications will be evaluated using the point system outlined below and can be awarded no more than 100 points. Guidelines as to what jurors may consider for each criterion are listed for clarity in preparing the application and consistency in judging.

Evaluation Criteria	Points Possible	Points Awarded
Purpose: Clearly stated; relates to historical or current issues in AAFCS, contributes to increased public knowledge of family and consumer sciences and its value to society; expands the body of knowledge related to family and consumer sciences.	20	_____
Consistent with priority areas for the Centennial Scholars Research Fund	10	_____
Research Plan: Clearly stated research questions, appropriate methods, and plans; achievable within one (1) year.	25	_____
Letters of reference: Three letters of support. For applicants currently employed, one letter of support should be from a supervisor, indicating that the applicant's time will be sufficiently and appropriately allocated for this project.	5	_____
Dissemination: Appropriate to the focus of the research, potentially expands awareness of family and consumer sciences and AAFCS.	10	_____
Personnel/Sponsoring Organization: Expertise appropriate to project; support systems sufficient to assure completion of project.	15	_____
Budget: Is clear, concise, and justifiable.	10	_____
AAFCS Membership: As of the due date of application, applicant is an AAFCS member. <i>Note: if applicant is a team and at least one team member is an AAFCS member, full points (5) will be awarded.</i>	5 [†]	_____
TOTAL	100	_____

[†]Partial points are not awarded for membership.

Recommend for grant? _____ Yes _____ No

Additional observations and comments:

Signature of Juror: _____

Date: _____