

American Association of Family & Consumer Sciences

Position Description

Editor

Family and Consumer Sciences Research Journal

The *Family and Consumer Sciences Research Journal (FCSRJ)* is a peer-reviewed professional research journal, published quarterly by the American Association of Family & Consumer Sciences (AAFCS). AAFCS is a not-for-profit 501 (c) (3) organization, headquartered at 400 N. Columbus St., Suite 202, Alexandria, VA 22314. The purpose of the *FCSRJ* is to disseminate original research and scholarly reviews in all areas of family and consumer sciences and related disciplines concerned with the general well-being of families and individuals, in areas such as human development and family studies; clothing, textiles, and merchandising; family economics and resource management; food and nutrition; housing, interior design, and equipment; and family and consumer sciences education. The *FCSRJ* seeks to present an integrated approach to family and consumer sciences.

The Editor of the *FCSRJ* is an honorarium-paid professional position. The Editor works cooperatively with the *FCSRJ* Executive Editor (who deals with the *FCSRJ* budget, publisher revenue, and serves as a liaison between the *FCSRJ* Board and the AAFCS Board). **Please note that the position is scheduled to begin August 1, 2009, but we would like to have the new editor trained by the current editor and by the publisher prior to this date to assure a smooth transition.**

Responsibilities

- Appoints a team of Associate Editors, which sets editorial priorities and policies and solicits and reviews manuscripts for inclusion in the *Research Journal*.
- Solicits refereed quality manuscripts that promote an integrated approach to family and consumer sciences and issues of the profession.
- Makes final editorial decisions and final decisions on manuscript acceptance/revision/rejection.
- Emphasizes improvement of scholarship in working individually and collectively with authors and potential authors while at the same time upholding high standards.
- Works with the Publisher selected by AAFCS (Currently Sage Publications, Inc.) to provide manuscripts in a timely manner sufficient to produce the equivalent of four 128-page issues of the *FCSRJ* per year.
- Administers an online blind peer review process and clerical oversight of this process.
- Meets the publication schedule deadlines within budget requirements.
- Maintains regular and effective communication with potential authors, the publisher, AAFCS officers, and staff.
- Provides written status reports to the *FCSRJ* Board at the AAFCS Annual Conference in June and to the AAFCS Board in September for their fall meeting.
- Attends the Annual Conference and, if requested, other Board of Directors meetings.

Contract Terms and Compensation

- Three-year contract renewable by mutual agreement with AAFCS, beginning as early as August 1, 2009.
- Conflict of Interest Provision: The Editor may not serve on the AAFCS Board of Directors or as editor of other competing research journals during the contract period.

- Specific provisions to be negotiated in contract between the Executive Director and the Editor. The contract defines the specific roles and responsibilities between and among the editor and/or designee and staff, with some latitude in the negotiation prior to finalizing the contract.
- Editor honorarium of \$12,000, plus \$1,500 expense budget per year for Annual Conference travel and/or other travel as needed and \$900 per year for copying and postage. Expense reimbursements require documentation and receipts, and expenses of more than \$100 must be approved in advance.

Qualifications

- Member of AAFCS
- Ph.D. in a field within family and consumer sciences
- Status as a tenured academician by beginning of Editorship
- Active researcher in one or more areas of family and consumer sciences, with an integrated philosophy and approach to the field
- Prior editorial experience (e.g., as reviewer, associate editor, or editor)
- Institutional support for assuming the position desirable
- Attendance at AAFCS Annual Conferences required

To Apply

Review of applications will begin as soon as possible, but applications will be accepted until position is filled. Applications should include a letter of interest outlining qualifications, relevant experience and your ideas for improving the *Research Journal*; a current curriculum vitae; three letters of reference; and a letter affirming the institutional context and support for the Editorship. Application materials should be submitted electronically to:

FCSRJ Editor Search Committee
C/o Search Committee Chair
Dr. Jane E. Workman
Fashion Design and Merchandising
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